

Daily Standup Meeting Minutes

Attendees: Aykhan Pashayev, Charlie Iglesias, Cheng Zhang, Alex Linghay Eng, Nicolas Su Nobrega

Start Time: 7:30 PM EST

End Time: 8:00 PM EST

Aykhan Pashayev:

- How many hours did I work since the last meeting?
 - I worked for 3 hours.
- What was done since the last scrum meeting?
 - Documentation completed with the UI dashboard. All details are added for future development.
- What is planned to be done until the next scrum meeting?
 - Finish the UI Dashboard and test it.
- What are the hurdles?
 - No hurdles.

Charlie Iglesias:

- How many hours did I work since the last meeting?
 - I worked for 3 hours since the last meeting
- What was done since the last scrum meeting?
 - I continue the documentation for the project
- What is planned to be done until the next scrum meeting?
 - I will continue the documentation for the project
- What are the hurdles?
 - None

Cheng Zhang:

- How many hours did I work since the last meeting?
 - I worked 3 hours.

- What was done since the last scrum meeting?
 - Continued doing the UI Part.
- What is planned to be done until the next scrum meeting?
 - Keep doing the UI part until it finishes.
- What are the hurdles?
 - No hurdles at this time.

Alex Linghay Eng:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Started writing
- What is planned to be done until the next scrum meeting?
 - Continue writing
- What are the hurdles?
 - A lot of other work has become much harder without a computer

Nicolas Su Nobrega:

- How many hours did I work since the last meeting?
 - 1 hour
- What was done since the last scrum meeting?
 - I added color coded indicators for incident severity
- What is planned to be done until the next scrum meeting?
 - I will test dashboard usability and ensure incident updates
- What are the hurdles?
 - No hurdles